



DALTON PUBLIC SCHOOLS
PURCHASING DEPARTMENT

REQUEST FOR PROPOSAL FOR:

**DPS 2018-19 Lawn Care Maintenance, Athletic
Fields Maintenance and Athletic Fields Marking**

For
2018-2019 DALTON PUBLIC SCHOOLS

BID NUMBER:
(BID # 0012 DPS 2018-19 Lawn Care Maintenance, Athletic
Fields Maintenance, and Athletic Fields Marking)

ISSUED MAY 9th 2018

Proposal Opening: JUNE 1, 2018 -11:00a.m.

TABLE OF CONTENTS

Section Name	Page Number
Proposal Acknowledgment	3
Instructions to Contractors.....	4-5
Proposal Form.....	6-7
General Conditions	8-16
Specifications and Scope of Work for Lawn Care Maintenance	17-22
Scope of Work for Athletic Fields Maintenance.....	23-26
Contractor Declaration.....	27
Certificate of Non-Discrimination	28
Non-Collusion Affidavit.....	29
Prompt Pay Affidavit	30
Contractor Affidavit and agreement (E-verify)	31
Contractor Qualifications.....	32-37
Award Evaluation Criteria.....	38
Appendix I -Playground Maintenance Requirements, Weed Control, and Mowing Equipment	39-40
Sub-Contractor Affidavit (b)3	41
Sub-Contractor Affidavit (b)4.....	42

PROPOSAL ACKNOWLEDGMENT

Sealed proposals from landscape contractors for RFP DPS 2018-19 Lawn Care Maintenance, Athletic Fields Maintenance and Athletic Fields Marking will be received by Dalton Public Schools; hereafter referred to as "Owner", at the central office located at 412 S Hamilton St. Dalton, Georgia, 30720 on **June 1, 2018 at 11:00 a.m.**

Proposals will be publicly opened and content verified. Interested parties are invited to attend.

A pre-bid meeting will be held on MAY 22, 2018 at 2:00p.m. It is preferable and recommended that all interested parties attend this meeting. This meeting will be held at the Owner's office located at 412 S Hamilton St. Dalton, Georgia, 30720.

Owner reserves the right to waive technicalities, to accept or reject any and all proposals and to waive any irregularity in proposals received, to award the entire proposal to one vendor or to multiple vendors or to make awards by group or location, whichever is in the best interest of the Dalton Public Schools.

Dalton Public Schools is an equal opportunity employer.

INSTRUCTIONS TO CONTRACTORS

To be considered, proposals must be made in accordance with the following instructions.

1. EXAMINATION: Contractors shall carefully examine the documents and the school sites to obtain first-hand knowledge of existing conditions. Successful contractor(s) will not be given extra payments for conditions, which can be determined by examining the site and documents.
2. QUESTIONS: Submit all questions about the drawing and specifications to the Owner in **writing at least 5 days before proposals are due**. Replies will be issued to all contractors of record as an Addendum to the drawings and specifications and will become part of the contract. The Owner will not be responsible for oral clarification.
3. PREPARATION OF PROPOSALS: Proposals shall be on an unaltered proposal form furnished by the Owner. Fill in all blank spaces and submit one (1) original and two (2) copies. Proposals shall be signed with name typed below signature. Where the contractor is a corporation, proposals must be signed with the legal name of the corporation followed by the name, the state of incorporation and the legal signature of an officer authorized to bind the corporation to the contract.
4. SUBCONTRACTORS: Contractors must list all sub-contractors. Contractors will have full responsibility for his sub-Contractor(s).
5. SUBMITTAL: Submit proposal in an opaque, sealed envelope. Identify the envelope with project name and name of Contractors.
6. MODIFICATION AND WITHDRAWAL: Contractors may not modify proposals after submittal. Contractors may withdraw proposals at any time before proposal openings, but may not resubmit them. No proposal may be withdrawn or modified after the opening except where the award of the contract has been delayed for 30 days.
7. DISQUALIFICATION: The Owner reserves the right to disqualify proposals, before or after opening, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Contractors. Owner reserves the right to disqualify proposals submitted with all the requested documentation completed or subcontractors listed on proposal form.
8. AWARD: The proposals shall be evaluated in accordance with the evaluation criteria set forth in this Request for Proposals (RFP). Subsequent to the opening of the sealed proposals, discussions may be conducted by the Owner with responsible vendors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification to assure full understanding of and responsiveness to the solicitation requirements. Vendors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals; and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers. Owner reserves the right to reject the proposal of a vendor who has previously failed to perform properly or complete on time, contracts of a similar nature, or the proposal of a Contractor who, in the sole opinion and discretion of the Owner is not in a position to perform the contract, or whose name appears on the United States Comptroller General's List of ineligible Contractors. Owner reserves the right to waive technicalities, to accept or reject any and all proposals and to waive any

irregularity in proposals received, to award the entire proposal to one vendor or to multiple vendors or to make awards by group or location, whichever is in the best interest of the Owner.

9. AWARD CRITERIA:

Phase I -The Award Committee will screen each proposal for completeness to ensure that all mandatory requirements are addressed satisfactorily. All proposals that satisfy these requirements will be evaluated in Phase II.

Phase II -In this phase the Award Committee will evaluate the quality and completeness of each technical proposal as it addresses each requirement of the RFP. A rating will be assigned to each technical requirement based on a point system. Additionally, cost will be factored into the evaluation process.

The resulting technical and cost proposal scores will be calculated in order to identify the apparent successful Contractor.

10. COMMENCEMENT: The selected contractor will be issued a "Notice to Proceed Work" within five (5) days after the Dalton Public Schools approves the proposal. The contractor must commence work within ten days after receiving this notice. The contract agreement will be presented to the successful contractor within fifteen (15) days from the date of the "Notice to Proceed." The contract agreement shall be executed within ten (10) days following its presentation. The contract will be for a school year begin July 1, 2018 thru June 30, 2019 for the one year period.

11. RENEWALS AND EXTENSIONS: The contract shall automatically renew for each of the first four (4) years after the initial contract is signed unless Dalton Public Schools or the company so chooses not to renew. In addition, Dalton Public Schools reserves the right to extend the contract for additional one year terms with the successful contractor so long as the unit pricing of future contracts remain equal to or less than the specified current year contract pricing. In this event, notice of termination shall be given on or before April 30 of each year.

PROPOSAL FORM

TO: Dalton Public Schools
Attn: Rusty Lount, Director of Operations
Dalton Public Schools
412 S Hamilton St, Dalton, Georgia 30720

I have received and reviewed proposal documents titled: DPS 2018-19 Lawn Care Maintenance, Athletic Fields Maintenance and Athletic Fields Marking.

In submitting this proposal, I agree:

1. To hold my proposal open until 45 days after proposal date.
2. To accept all provisions of the Instructions of Contractors.
3. To execute a contract if awarded, on the basis of this proposal.
4. To accomplish the work in accordance with the contract documents.

5. Base Proposal for Lawn Care Maintenance:

_____ (Company) agree to each specification presented by Dalton Public Schools and offers a proposal of:

_____ (Dollars) per month for services rendered.

It is further understood that payment for services will be monthly. Standard terms are net 30; however, *a 2% discount shall be applied for payments made within 10-days of invoice receipt. The discounted payment amount shall be stated on all invoices.*

6. Base Proposal for Athletic Fields Maintenance:

_____ (Company) agrees to each specification presented by Dalton Public Schools and offers a proposal of:

_____ (Dollars) per month for services rendered.

It is further understood that payment for services will be monthly. Standard terms are net 30; however, *a 2% discount shall be applied for payments made within 10-days of invoice receipt. The discounted payment amount shall be stated on all invoices.*

7. Combined Base Proposal for Lawn Care Maintenance and Athletic Fields

Maintenance:

_____ (Company) agrees to each specification presented by the Dalton Public Schools and offers a bid of:

_____ (Dollars) per month for services rendered. It is further understood that payment for services will be monthly. Standard terms

are net 30; however, *a 2% discount shall be applied for payments made within 10-days of invoice receipt. The discounted payment amount shall be stated on all invoices.*

8. Marking and Layout of Athletic Fields

_____ (Company) agrees to each specification presented by the Dalton Public Schools and offers a bid of:

_____ (Dollars) per month for services rendered. It is further understood that payment for services will be monthly. Standard terms are net 30; however, *a 2% discount shall be applied for payments made within 10-days of invoice receipt. The discounted payment amount shall be stated on all invoices.*

9. Combined Base Bid for Lawn Care Maintenance, Athletic Field Maintenance and Athletic Fields' Marking

_____ (Company) agrees to each specification presented by the Dalton Public Schools and offers a bid of:

_____ (Dollars) per month for services rendered. It is further understood that payment for services will be monthly. Standard terms are net 30; however, *a 2% discount shall be applied for payments made within 10-days of invoice receipt. The discounted payment amount shall be stated on all invoices.*

10. Price for Additional Work:

_____ (Company) agrees to the following hourly rates for additional work provided outside the terms of the contract.

_____ Hourly rate for man hours

_____ Hourly rate for equipment hours

_____ Hourly rate for additional storm damaged Cleanup beyond the scope of line item 9 and page 26 (example: Complete removal of Damaged trees/Shrubbery).

_____ TOTAL HOURLY RATE

The Director of Operations and Maintenance, or his designee, will approve all additional work to be performed. It is also understood that payment for these services will be monthly. Any discounts for early payment will be considered as well.

I have listed the names of Subcontractor(s) below:

Sub-Contractor(s): _____

GENERAL CONDITIONS

LAWN CARE MAINTENANCE

ATHLETIC FIELDS MAINTENANCE

&

ATHLETIC FIELDS MARKING

GENERAL CONDITIONS FOR GROUND PREPARATION AND GRASSING
CONTRACT

PARTICONDITIONS:

1.1 EXISTING CONDITIONS

The successful Contractor in undertaking the work under this contract is assumed to have visited the premises and to have taken into consideration all conditions which might affect his work. No consideration will be given any claim based on lack of knowledge of existing conditions.

1.2 HOURS OF WORK

Work is to be done during normal hours unless otherwise specified in this contract. Normal working hours are from sunrise to sunset, 7 days a week. If access to a site or building is required at other times, arrangements must be made 48 hours in advance with the Director of Construction and Maintenance, or his designee. From time to time schools perform student testing. During these testing periods, work hours will be scheduled around student testing. The Director of Operation will provide test schedules to the contractor as they are made available.

1.3 COMPLETION TIME

All work is to be completed as specified in the contract documents.

1.4 LIQUIDATED DAMAGES- Not Applicable

1.5 WORKMANSHIP

All work shall be done in a professional manner and must comply with all Federal, State, County and City codes and Fire Safety Codes. All work requiring licensed mechanics by code or regulation shall be done only by employees having such licenses.

1.6 INSPECTION OF WORK

Under the contract, the successful Contractor has assumed the responsibility of furnishing all services, labor and materials for the entire work in accordance with the contract documents. No Board Member will inspect work or discuss specific terms of contract with the successful Contractor unless requested by the Superintendent of Schools. Failure to restrict contacts/discussion regarding this RFP with the Director of Operations and designated system contacts will be deemed a serious breach of process and may, at the Owner's sole discretion, result in disqualifying the violating party's firm from further consideration in this RFP opportunity. Additionally any unauthorized contact with members of the School Board or System employees by a Contractor or a contractor's representative concerning this bid may result in the disqualification of the Contractor.

1.7 SUB-CONTRACTOR(S)

All sub-Contractor shall be bound by all the above requirements and Specifications.

1.8 THE WORK

- A. All work shall be done in accordance with instructions from the Owner's representative, the Director of Operations and Maintenance of Dalton Public Schools, or his designee.
- B. Workmanship shall be of good quality and be in accordance with or equal to the standards of the industry. All work shall be square, level, true to line, neat and appropriate for the work being done.
- C. The Contractor's attention is directed to the fact that the schools will be in use while work is being performed. The Contractor shall cooperate with Owner's representative in scheduling the work that will affect the normal operation of the school program. This work must be done in conjunction with normal school activities and in no case is to interfere with the normal operation of the school. This shall include changes in site work, interruption of utilities, etc. The Contractor, at his own expense, shall provide barricades, lights, enclosure, fencing, and any other safe guards to protect the people occupying the schools as well as the work in progress.
- D. Security:
 - 1. The Contractor, upon arrival, is to check in with the office at each school and notify the school that Contractor is on site. This is to be done for every day Contractor is on site. Failure to do so may void contract.
 - 2. The Contractor shall provide the number of qualified craftsmen required to complete the work within the allotted time and shall meet with the approval of the Owner's representative. The Contractor will remove, or cause to be removed, any workman or workmen that the Owner's representative deems unsuitable. The Owner's representative is the "Director of Operations and Maintenance" or his designee. Contractor has sole responsibility for suitability of all his workers.
- E. Cleanup:

The areas of work shall be left in a clean condition. Contractor must clean-up debris at the end of each workday. Walkways and all entrances to the building must be clean with no grass clipping or visible tire marks.
- F. Damage by Contractor(s):

Any damage done by the Contractor's personnel to any part of the portable classrooms, buildings, equipment, landscape, fixtures, doors, glass work, or any other items owned by the school system or related individuals, shall be repaired or replaced at no cost to the Owner. An inspection by the Owner and Contractor with written results will be made at each school before Contractor commences work.

G. Permits and Licenses:

The Contractor shall be responsible for obtaining all permits and licenses and shall pay all fees required by the various governmental agencies in connection with this work. The above shall apply to sub-contractors.

H. Payment:

Invoices shall be made and in no case will invoices be paid prior to completion of the work for which invoiced.

I. Protection of School Children:

Extreme caution will be exercised by all workmen on the project to insure that all precautions are taken to prevent any injury to schoolchildren. Children shall be kept away from the area of work while work is in progress. Until project is complete, the site is to be left in safe condition at all times when Contractor is not on site.

J. Skills:

Contractor is fully responsible for skills of all his employees and quality of workman's skills will be Contractor's responsibility. Contractor is responsible for all safety and conditions pertaining to his work. Director of Operations and Maintenance or his designee, can declare an area unsafe. Any refusal to correct any unsafe conditions on the job site will automatically void this contract and the Contractor will be asked to leave the school property. Any cost to the school system to return the site to a safe condition will be deducted from any money owed to the Contractor. Contractor is to take all precautions at all times to maintain a safe job site to protect the lives of students, school personnel, and workmen.

K. Equipment and Employee List:

The contractor is to provide the Owner with the following information:

1. Provide a list of all equipment with an hourly rate, including operator, for each piece of equipment. (Lawn Care Maintenance and Athletic Fields Maintenance)
2. Detailed list of staffing required for the execution of this proposal
3. Years in business
4. References, especially of jobs similar in size to Dalton Public Schools
5. Provide an hourly rate for each classification of workers.
6. List percent of overhead and profit to be added to all unit costs and change orders.

1.9 ASBESTOS CONTAINING BUILDING MATERIALS AND TOXIC SUBSTANCES:

A. ASBESTO:

All contractors are notified that ACBM (asbestos containing building materials) may be present in the areas of work to be covered by these specifications.

1. Every school administrative building has a "Asbestos Hazard Emergency Response Act(AHERA) Management Plan" on file and the location and other information of all asbestos, if any, is shown. An AHERA Management Plan is also kept at the Operations Department office located at 412 S Hamilton St Dalton, Georgia 30720 and is available for contractors to consult. Requests to view these plans must be made 24 hours in advance. Copies of individual sheets may be obtained for \$.50 per sheet.
2. If the Contractor should encounter suspected ACBM, he shall cease work immediately in that area and notify the Owner.
3. The Contractor shall notify the Director of Operations, at 706-876-4082, by telephone and in writing with details of the material, the location, and the extent of the suspected material.
4. The Owner shall have the suspect material tested by an accredited testing laboratory, if it has not been previously tested.
5. The Contractor shall not remove any material that contains asbestos. If any ACBM is found that must be removed, the Owner shall make all arrangements and shall pay all costs to have the ACBM removed by an accredited abatement contractor. The Contractor shall cooperate with the asbestos removal contractor to minimize delays to the contract.

B. Toxic Substances:

This is precautionary information furnished by the owner. No painting, or construction of water lines are included in this proposal.

1. Any lead-containing solder in any waterline construction or repairs is prohibited.
2. Any lead or mercury compounds in paint are prohibited.
3. All toxic substances for which the EPA or OSHA has established as recognized hazards and have published rules to prohibit their use are prohibited.

PART II INSURANCES

2.01 INSURANCE REQUIREMENTS

Provide the types of insurance listed below. Provide limits of insurance as listed below. Dalton Public Schools Board of Education and its employees shall be listed as additionally insured.

Type of Insurance	Policy Number	Policy Effective Date: (mm/dd/yy)	Policy Expiration Date: (mm/dd/yy)	Limits
General Liability Commercial General Liability (X) Occur (X) Owners/Contractor's Protection				General Aggregate \$2,000,000 Products Comp/OP Agg \$2,000,000 Personal & Adv. Injury \$1,000,000 Each Occurrence \$1,000,000 Damage to Rented Premises (each occurrence) \$500,000 Med Exp (Any 1 person) \$50,000
Automobile Liability Any Auto (X) All Owned Auto Scheduled Autos Hired Autos Non Owned Autos	Physical Damage Scheduled Vehicles ACV/Deductibles \$500 Comprehensive \$500 Collision			Combined Single Limit: \$1,000,000 Bodily Injury: \$ (Per Person): Bodily Injury:\$ (Per Accident): Property Damage: \$
Excess Liability (X) Umbrella Form () Other Than Umbrella				Each Occurrence \$1,000,000 Aggregate \$1,000,000
Workers Compensation Employers Liability The Proprietor/() Incl. Partners/Executive Officers Are () Excl				(X) WC Statutory Limits () Other EL Each Accident \$1,000,000 EL Disease/Policy Limit \$1,000,000 EL Disease/Ea. Emp. \$1,000,000
Hazardous Materials Endorsements				Comply with insurance industry standards for landscaping

Note: A Hazardous Material Endorsement is required since chemicals will be applied to control weed growth, etc.

Certificate Holder: Dalton Public Schools
412 S Hamilton St
P. O. Box 1408
Dalton, GA 30720-1408

In addition to the original insurance specification the following additional insurance requirements are mandatory:

1. Workers Compensation (WC): Mandatory for this Contract
NO EXEMPTIONS

2. Environmental Impairment Liability (with 1 year extended reporting period)

Each Occurrence	\$1,000,000
Aggregate	\$2,000,000

3. Additional Insured: The vendor shall add the "Dalton Public Schools Board of Education", its officers, employees and agents" as an additional insured under the commercial general, automobile, and environmental impairment liability policies.

Proof of payment and/or insurability for the "Additional Insured" portion must be submitted with the proposal from the insurance carrier in the form of a confirmation of coverage letter reflecting the initiation and expiration dates.

PART III TERMINATION OF CONTRACT

3.1 TERMINATION BY THE CONTRACTOR

If the work is stopped for a period of thirty (30) days under an order of any court or other public authority having jurisdiction, or as a result of an act of government, such as a declaration of a national emergency making materials unavailable through no act or fault of the Contractor or Sub-contractor or their agents or employees or any other persons performing any of the work under a contract with Contractor, or if the work should be stopped for a period of thirty (30) days by the Contractor because the Owner has not made payment thereon, then the Contractor may, upon seven (7) additional days' written notice to the Owner terminate the contract and recover from the Owner payment for all work executed.

3.2 TERMINATION BY THE OWNER

- A. If the Contractor is adjudged a bankrupt, or if he makes a general assignment for the benefit of his creditors, or if a receiver is appointed on account of his insolvency, or if he persistently or repeatedly refused or fails, except in cases for which extension of time is provided, to supply enough properly skilled Workers or proper materials or labor, or persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, or otherwise is guilty of a substantial violation of a provision of the contract documents, then the Owner, upon certification that sufficient cause exists to justify such action, may, without prejudice to any right or remedy and after giving the Contractor and his surety, if any, seven (7) days' written notice, terminate the employment of the Contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor and may finish the work by whatever method he may deem expedient. In such case the Contractor shall not be entitled to receive any further payment until the work is finished.
- B. If the unpaid balance of the contract sum exceeds the costs of finishing the work, including compensation for additional services made necessary thereby, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner in the same payment time frame, thirty (30) days.

PART IV CHANGES IN THE WORK

4.1 CHANGE ORDERS

- A. A Change Order is a written order to the Contractor signed by the Owner and issued after execution of the contract, authorizing a change in the work or an adjustment in the contract sum or the contract time. The contract sum and the contract time may be changed only by change order. A change order signed by the Contractor indicates his agreement therewith, including the adjustment in the contract sum or the contract time.
- B. The Owner, without invalidating the contract, may order changes in the work within the general scope of the contract consisting of additions, deletions, or other revisions, the contract sum and the contract time being adjusted accordingly. All such changes in the work shall be authorized by a change order, and shall be performed under the applicable conditions of the contract documents.
- C. The cost or credit to the Owner resulting from a change in the work shall be determined as follows: The Owner will require an itemized proposal, which will list all labor, material, subcontract amount and contractor's fee. Director of Operations and Maintenance will have authority to approve changes with contractors.
- D. No change order will be executed nor work performed without the prior written consent of both the Owner and contractor.

PART V WARRANTY

The Contractor warrants to the Owner that all materials and equipment furnished under the contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects and in conformance with the contract documents. This warranty does not apply to contractor equipment (Mowers, Trimmers, Tractors, etc.). All work not conforming to these requirements, including substitutions not properly approved and authorized may be considered defective.

If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

PART VI TAXES

The Contractor shall pay all sales, consumer, use and other similar taxes for the work or portions thereof provided by the Contractor which are legally enacted at the time proposals are received, whether or not yet effective.

PART VII MISCELLANEOUS SPECIFICATIONS

Contractor and employees are subject to extensive background checks by appropriate authorities. It is the Owner's discretion to perform background checks on Contractor's employees. The Owner requires the contractor to have background checks on all employees assigned to this project. The contractor must inform the Owner of any employee(s) that has a criminal record. The Owner will review the record and written determination will be made to the contractor as to the approval or denial for this

employee to work this project.

All school areas are tobacco free-no smoking, chewing, dipping, etc.

Contractor and/or employee must submit to Drug/Alcohol screening in case of an accident on school grounds at the expense of the Contractor.

Paper products, trash, debris, etc., are not to be mowed over and left on school site.

No vulgar language or obscene gestures allowed on school grounds. Long pants or shorts may be worn (shorts must be mid-thigh in length). Shirts with sleeves must be worn at all times.

All employees must dress in an easily recognizable uniform with company name in plain view.

Lawn care personnel are requested not to engage in conversation with school personnel or students unless absolutely necessary.

Damage to property (sprinkler heads, vehicles, windows, school signage, etc.) will be the responsibility of the Contractor.

PART VIII IMMIGRATION VALIDATION REQUIREMENTS

Please reference Appendix I for clarification on required immigration forms.

SPECIFICATIONS AND SCOPE OF WORK
FOR
LAWN CARE MAINTENANCE

Elementary Schools

Blue Ridge
100 South Bogle Street
Dalton, GA 30721
Phone: 706.876.4100
Fax: 706.260.2848

City Park
405 School Street
Dalton, GA 30720
Phone: 706.876.4500
Fax: 770.226.5457

Roan Street
1116 Roan Street
Dalton, GA 30721
Phone: 706.876.4350
Fax: 706.278.0979

Brookwood
501 Central Avenue
Dalton, GA 30720
Phone: 706.876.4200
Fax: 706.278.8224

Park Creek
1500 Hale Bowen Drive
Dalton, Ga 30720
Phone: 706.428.7700
Fax: 706.428.7725

Westwood
708 Trammel Street
Dalton, GA 30720
Phone: 706.876.4425
Fax: 706.278.1379

Middle and High Schools

Dalton Middle School
1250 Cross plains Trail
Dalton, GA 30721
Phone: 706.428.7800
Fax: 706.428.7850

Dalton High School
1500 Manley Street
Dalton, GA 30720
Phone: 706.876.4800
Fax: 770.226.2430

Morris Innovative
High School
104 Fort Hill Terrace
Dalton, GA 30721
Phone: 706.876.4150
Fax: 706.278.4998

Other Facilities

101 Building
101 N Thornton Ave
Dalton, GA 30720
Phone: 706.876.4031
Fax: 706.272.2107

Harmon Field
601 Vernon Street
Dalton, Ga 30720

Operations and Maintner
412 S Hamilton St
Dalton, GA 30720
Phone: 706.876.4082
Fax: 706.226.8348

Annex at City Park
105N Thornton Ave
Dalton, GA 30720
Phone: 706.428.4586
Fax: 706.271.2218

Northstar
1307 Fredrick Street
Dalton, GA 30721
Phone: 706.271.2684
Fax: 770.271.2682

Old Jail Facility
501 W Waugh St
Dalton, GA 30720

201 Building
201 E Franklin St
Dalton, Ga 30721
Phone: 706-876-4050

Info Only

Central Office
300 Waugh St
Dalton, Ga 30720
Phone: 706.428.7700
Fax: 706.428.7725

1. All Elementary, Middle, and High Schools, Other facilities as listed above, including all football fields, soccer fields, baseball fields, softball fields, and practice fields are included in the lawn care maintenance scope of work.
2. When viewing sites, base price is on areas that are presently being maintained. Contractors must survey the sites and verify quantities to mow. The following estimates of square footage to mow and bush hog are provided by the Owner for convenience and are not guaranteed to be accurate:

A. Areas to Mow

Location	<u>Areas to be Mowed</u>
1. Blue Ridge Elementary	Approx. 4 acres
2. Brookwood Elementary	Approx. 4.5 acres
3. City Park Elementary	Approx. 2 acres
4. Park Creek Elementary	Approx. 18 acres
5. Roan Street Elementary	Approx. 5 acres
6. Westwood Elementary	Approx. 2.5 acres
7. Dalton Middle School (includes back access roadway)	Approx. 20 acres
8. Dalton High School	Approx. 31 acres
9. Morris Innovative High School	Approx. 3 acres
10. Northstar	Approx. 3.5 acres
11. The 101 Building	Approx. .25 acres
12. The Annex at City Park	Approx. 1 acre
13. Harmon Field	Approx. 5.5 acres
14. Maintenance & Operations	Approx. .5 acres
15. Old Jail Property	Approx. 1.5 acres
16. The 201 Building	Approx. .25 acres

- B. Areas to be cut with Bush Hog- Bush Hog frequency is a minimum of (2) times per year June and November or as required by the Owner to maintain a neat appearance.

Location	Areas to be cut with a Bush Hog
1. Dalton Middle	Bush hogging- Detention ponds (3)
2. Park Creek	Bush-hogging Detention ponds (2) –around property edges and fields

- C. Areas to be cut with Bush Hog- Frequency 5 times per year May, June, July, August, and October or as required by Owner to maintain a neat appearance.

1. Dalton Middle	Around football Field(1)
------------------	--------------------------

¹Note: Retention/detention mow/bush-hog the tops and side slopes of the dams; mow/bush-hog inside the pond area; remove debris and trash monthly.

Disclaimer: All acreage values are approximate. Vendor to determine the exact acreage for estimate purposes.

3. Lawn Care and Mowing Schedule

- A. Grass shall be mowed 2 times in March, April, and July; 3 times in May, June, August, September, and October; and 2 times in November to clean and remove leaves. Remaining months should be as needed to maintain a neat appearance. Mowing cycles will be completed in evenly spaced intervals to maintain the landscape in a neat and orderly fashion.
- B. All sod areas are to be treated with Stonewall 65 WDG for reemerge and fertilized 3 times per year.
- C. Pine Straw and Forest Brown Mulch 1 time in Feb and 1 time as needed in July to open all schools. All schools are to be maintained in neat and orderly fashion year round.
- D. Shrubbery and trees shall be pruned 3 times per year in May, July, and November at all schools. All schools are to be maintained in neat and orderly fashion year round.
- E. Contractor to provide Owner with a schedule identifying mowing and fertilizing dates for all facilities. Schedule will be subject to weather and school events.

F. ATHLETIC FIELDS

All athletic fields are used year round at the middle and high school levels. Refer to the following list for a general schedule. All dates listed are approximate.

Harmon Field

- a. Pre-emergent – Ronstar
- b. Fertilize – April, June, and August 19-0-19 50% MESA Slow Release
- c. Fertilize – 34-0-0 as needed to grow in from soccer season
- d. Perennial Rye grass
- e. Post emergent treatment as needed
- f. Mow 2 times per week during growing season
- g. Sweep to remove grass clippings as needed
- h. Core plug – May, June, and July

Baseball Field

- a. Pre-emergent – Stonewall 65WDG
- b. Fertilize – 19-0-19 50% MESA Slow Release
- c. Perennial Rye grass in September
- d. Post emergent treatment as needed
- e. Mow 2 times per week during growing season
- f. Sweep to remove grass clippings as needed
- g. Core plug – May, June, and July

Band Field, Soccer Field, Side Field @ Harmon, & Dalton Middle

- a. Pre-emergent – Stonewall 65WDG
- b. Fertilize – 19-0-19 50% MESA Slow Release April, June, & August
- c. Perennial Rye grass in September
- d. Post emergent treatment as needed
- e. Mow 2 times per week during growing season
- f. Sweep to remove grass clippings as needed
- g. Core plug – May, June, and July

Softball Field

- a. Pre-emergent – Stonewall 65WDG
- b. Fertilize – 19-0-19 50% MESA Slow Release
- c. Post emergent treatment as needed
- d. Mow 2 times per week during growing season
- e. Sweep to remove grass clippings as needed
- f. Core plug – May, June, and July

Athletic Field Marking and Elementary Field day painting

- a. Paint all field lines as needed for game days and both pre- and post-season play. (Band , Soccer, & Football Fields)

4. Edging

Grass shall be kept edged from curbs, sidewalks, and fences with either a steel blade edger, weed eater, or Round-Up/Surflan and edge grass to the same height of mowed grass. All grass areas must be mechanically edged with string trimmers to the same height of grass. When using weed killer (Round-up), apply sparingly around structures and other areas as needed so as not to cause soil erosion.

5. Chemical Program

- A. Contractor may spray beds and mulch areas with either Round-Up or Surflan to prevent weeds.
- B. March Application: All shrubs and trees shall be fertilized with an 18-5-9 fertilizer. All shrub beds shall be kept clear of all weeds using Round-Up.
- C. Contractor may apply weed killer (Round-up) sparingly around concrete structure and other areas as needed. Contractor is responsible for maintaining the surface ground cover in a neat and orderly fashion so as not to cause soil erosion.
- D. Contractor will flag the areas were sprayed and fertilized. Contractor will leave a ticket with the school's offices listing treatment.
- E. Contractor will provide a copy of their commercial contractor's pesticide license and all required certifications/licensing for chemical use.

6. Mulch Maintenance

Mulch all Elementary and Preschool playgrounds with approved playground mulch. Mulch playgrounds once per year July 31st. Apply 80 yards of mulch to each Elementary playground and rake mulched playgrounds weekly. Tumble Safe and Playground Turfare approved playground mulches. Contractor may submit an equivalent alternate for consideration of use. Playground mulch shall be topped off at the frequencies outlined in the specification. Contractor shall provide documentation confirming the use of certified playground mulch.

8. Equipment

Available equipment must be sufficient to continue providing scheduled lawn care (preferably 10 commercial mowers that cut a width of 60", 2 commercial mowers that cut a width of 8' or greater, and a tractor and Bush Hog that cut 6' or greater, Aerators-vibrator/core 5' or greater, with a minimum of 4 trucks and 4 trailers). Contractor shall provide a list of owned available equipment.

9. Aeration

All Bermuda not on athletic fields must be aerated once per year as required as each location based on existing grasses

10. General Comments :

- A. All grass cuttings, leaves, and other landscape debris shall be removed from site at each mowing. Mowers do not have to have grass catchers.
- B. In the fall, leaves shall be removed on each visit as needed.
- C. When leaves have fallen from trees, a major cleanup of all maintained areas will be undertaken.
- D. No additional charge for removing or replanting dead shrubs that are planted by the contractor will be absorbed by the Owner for the period of one year.
- E. The Contractor will be responsible to water any new plants, grass, trees, shrubs or sod he installs until established growth has occurred.
- F. Labor to replace dead shrubs will be at no extra charge.
- G. Banks and steep areas are not to be sprayed. They are to be mowed or cut with string trimmers.
- H. The Contractor shall remove precariously hanging tree limbs from trees and shrubbery.
- I. Contractor shall remove all broken limbs that fall due to wind/storms.
- J. The contractor shall be responsible for keeping the entrance/exit driveways clean from any limbs that have fallen due to a storm event.
- K. Contactor and their employees will be required to complete all the mowing, athletic field maintenance work including marking and painting lines and field day events. Subcontractor and sub-subcontractor work will only be allowed for tree trimming/removal, grading, pine straw work, erosion control and any additional items requested outside the terms of this agreement at Owner's discretion. Subcontractors and Sub-subcontractors work will not exceed 10% of the total contract work required here in. This will be monitored to ensure the quality of work meets and/or exceeds DPS standards for quality and overall landscape appearance. No work will be allowed by any person(s) without providing all the required documentation including but not limited to general liability, worker's compensation, signed w9 tax form, and E-verify affidavits.**
- L. Contractor shall provide a work sheet for each visit that shall be signed off by the local facility representative (principal or designee) to the Director of Operations and Maintenance. Failure to do so may delay payment.**

Prices included in this proposal are designed to be under contract for a minimum of four (4) years. Contracts for the four (4) year period must be renewed and signed annually based on a school calendar year from July 1 through June 30 pro rata for initial contract start date.

All equipment and materials (chemicals, fuel, and labor) are to be supplied by the Contractor.

It is the intent of this contract that the Contractor shall provide labor, materials, equipment, service, and incidentals for a complete job in conformance with contract documents.

SCOPE OF WORK FOR ATHLETIC FIELDS
MAINTENANCE & MARKING

ATHLETIC FIELDS MAINTENANCE

SCHOOLS:

Dalton High School:	Football / Soccer field, Band Practice Field, Baseball Field and Softball Field
Dalton High School:	Artificial Turf Field – chalk paint marking only
Harmon Field:	Football / Soccer Stadium Field, Side Practice Field
Dalton Middle School:	Football / Soccer Field

1. Equipment List (Recommended)

- A. Reel mower with 60 inch cut or greater (*Preferred equipment*).
- B. Rotary mower with 60 inch cut or greater (*May be used under special circumstances with approval from Director of Operations and Maintenance and in compliance with Appendix I*).
- C. Boom Sprayer (example: Toro Multi Pro Boom Sprayer or similar model).

Note: All fertilizer trucks prohibited on fields.

2. Mowing Schedule

For the hybrid Bermuda grass, (Tifway and Tifway II), a mowing height of .5 to 1 inch is preferred. The first mowing in the spring should be low by as much as one-half the desired height. The grass should be mowed often enough so that no more than 1/3 of the grass blade height is removed at a mowing. This means the field should be cut twice a week during the summer.

3. Fields

Must be flagged every time fields are treated with all chemical and or fertilizer. Contractor will leave a ticket with the school's offices listing treatment.

4. Tracks

Must keep tracks with concrete curbs edged and asphalt edges must be sprayed with Round-Up to keep a two (2) inch edge. All runways and field event areas must be edged and sprayed to control weeds/grass.

All tracks and field event areas must be blown off after each fertilization treatment. All tracks must be kept clear of any mower clippings.

5. Irrigation

Contractor is responsible for managing all irrigation clocks and water schedules and informing Owner of any repairs needed.

6. Field Sizes

Area of football field, soccer field Harmon Field, Harmon Side-Field, softball field, and baseball field is based on two (2) acres per field. It is the Contractor's responsibility to verify actual areas of athletic fields.

7. Track and Field Events

At the athletic sporting track, the Contractor shall provide protection to ensure that the athletic sporting track is not damaged as equipment is being operated at the track and field event areas. Contractor will NOT cross field event lanes and/or the track surfaces with his equipment.

ATHLETIC FIELDS MARKING

1. Sports

The marking and layout of all athletic fields for football, soccer, lacrosse, and band must conform to National Federation of State High School Associations standards and the Georgia High School Association. All marking and layout must be done weekly, one day before games including pre-season practices and post-season games. No toxic materials may be used.

2. Field Day

The marking and layouts for end of year field day events will be provided by the individual school locations to the contractor prior to the events (April-May). The contractor will paint field day marking and layout designs as requested at the individual schools' requested location. All marking and layout designs must be painted and ready prior to the day of the event. No toxic materials may be used.

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications. That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the installer must have million dollar general liability policy, proof of workers compensation on all workers, and proof of vehicle insurance that covers all vehicles on school property and proof of all insurances must be included in the bid.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **June 1, 2018 @ 11:00 AM**, but may not be withdrawn after such date and time.

That the Dalton Public School System reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The Dalton Public School System reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the Dalton Public School System has the right to make any inquiry or investigation they deem appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidders' non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the Dalton Public School System. The bidders may be declared, by the school system, ineligible for further contracts with the Dalton Public School System until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the Dalton Public School System, or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the Dalton Public School System, or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20__.

NOTARY PUBLIC

STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT

THIS AFFIDAVIT IS TO ACCOMPANY THE BID

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1% per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 10 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

Firm Name _____

Signature _____

Title _____

Subscribed and Sworn to before me this _____ day of _____, 20 _____

Notary Public _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Dalton Public Schools has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Dalton Public Schools, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Dalton Public Schools at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed name of Authorized Officer or Agent

SUBSCRIBED AND
SWORN BEFORE
ME ON THIS THE
____ DAY OF _____, 20__

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

STATEMENT OF QUALIFICATIONS FOR CONTRACTOR

This Statement of Qualifications for Contractor is submitted by _____ ("Contractor")
to the Dalton Public Schools ("The Owner").

INSTRUCTIONS

All questions must be answered in full, without exception. If copies of other documents will answer a questions completely, said documents may be attached and clearly labeled. If additional space is required, additional pages may be attached and clearly labeled.

The Owner will be entitled to contact each and every reference listed in response to this Statement, and each entity referenced in any response to any question in this Statement. The Contractor, by completing this Statement, expressly agrees that any information concerning the Contractor in possession of said entities and references may be made available to the Owner.

Only complete and accurate information will be provided by the Contractor. The Contractor herein warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The Contractor acknowledges that the Owner is relying on the truth and accuracy of the responses contained herein. If he Contractor provides any information herein knowing same to be false, the owner my terminate or rescind any subsequent agreement by and between the owner and the Contractor and will have such other and further remedies as may be provided by contract, law or equity.

In the event the Contractor has any questions concerning this Statement, same should be submitted to: Mr. Don Amonett, Facility Assistant Superintendent Operations, Dalton City School System.

THIS STATEMENT, ITS COMPLETION BY THE CONTRACTOR, AND ITS USE BY THE OWNER, WILL NOT GIVE RISE TO ANY LIABILTIY ON THE PART OF THE OWNER TO THE CONTRACTOR OR ANY THIRD PARY OR PERSON.

Names and signatures of persons authorized to sign bids and contracts:

Name	Title	Signature

1. Have you ever been Bonded? If Yes, provided name and address of Bonding Company.

2. Have you ever had a bond revoked? If Yes, briefly explain the reason why:

3. Is any litigation pending against you or your company? If Yes, briefly state the reason why:

4. Is your inventory stocked in the state of Georgia? If not, where is it stocked?

I, the undersigned, hereby certify that the above information is a complete and true statement of the facts.

Signature of person authorized to sign this application

Title

Date

REFERENCES AND PROPOSAL

List a minimum of three references for projects, which your company has provided lawn care services that are similar in size to Dalton Public Schools sites. (Total acreages 200+)

	<u>Company</u>	<u>Contact</u>	<u>Telephone Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

List a guaranteed hourly equipment rate for the following pieces of equipment. Rates

shall be guaranteed for the life of the contract.

Equipment	Brand name	Model	Year	Hourly Rate
Track Loader				
Dozer				
Skid Steer Loader				
Tractor				
Stump Grinder				
Brush Chipper				
Hydro Seeder (per sq ft)				
Power sweeper				
Pressure Washer				
Dump Truck				
Excavator				

GENERAL BACKGROUND

1. State your current name, address, telephone number and facsimile number (FAX).

2. State the name, title and position of each person (excluding clerical personnel) who assisted in the preparation of your response to this Statement of Qualifications.

3. State the name, title and position of an officer, director, partner or principal whom you designated as your representative for the purpose of answering questions and inquiries concerning this Statement of Qualifications. Such person should be fully knowledgeable concerning the information requested herein.

4. State any previous names or addresses of your firm during the preceding ten years.

5. State the names, addresses, and titles of your current officers and directors. If you are a partnership, state the name and address of each general partner and identify your managing partner. If you are a joint venture, state the name and address of each joint venture and the names, addresses, and titles of the officers, directors, and partners (if any) of each joint venture.

6. State the number of full--time employees employed by you.

7. State the name, address, telephone number and facsimile number of all affiliated companies or entities, subsidiaries, divisions, and join venture. Describe briefly the business of each such affiliated company or entity.

8. Following is a list of services your Company must be able to perform to serve Dalton City Schools grounds maintenance. Check each that apply to your Company and include the number of years you have performed this service.

Lawn Maintenance	Check	Year(s)	Tree and Shrub Maintenance	Check	Year(s)
Complete Mowing Service			Tree/shrub Fertilization		
Bush- Hogging			Tree/shrub Pruning		
Fertilization			Tree/stump Removal		
Lawn Wood Control			Tree Removal		

Concrete Work	Check	Year(s)	Landscaping	Check	Year(s)
Pads			Landscape Design		
Retaining Walls			Landscape Installation		
Footers			Grassing w/Hydroseeding		
Sidewalls			Rock Removal		
			Silt Fencing Installation		
			Irrigation Design/Install		
			Irrigation Maint/Repair		

Grading	Check	Year(s)	Excavator Work	Check	Year(s)

Clearing			Storm Drain Systems		
Final Grading			General Excavator Work		
Laser Grading					

Athletic Maintenance	Check	Year(s)
Field Design/Installation		
Soil Test/ Fertilization Program		
Field Irrigation Design/Install		
Field Finish Cut with Reel Mowers		
Wed Control Program		
Irrigation Maintenance/Repair		

Please provide a list of equipment in which your Company owns and operates and will use in order to properly maintain the landscaping requests in this bid document.

Equipment	Brand	Model	Year

DALTON PUBLIC SCHOOLS AWARD CRITERIA

BID #0012 DPS 2018-19 Lawn Care Maintenance, Athletic Fields Maintenance, and

Athletic Fields Marking

Date: _____

Vendor Name: _____

	Highest Rating	Rating	Total
Total Proposal Cost	30		
Technical Merit:			
• Personnel and Equipment List	15		
• History	10		
• Quality of Service from References	20		
• Experience in Maintaining Contracts the Size of BCSS	25		
Total Technical Merit Rating:			
Total Score Including Technical and Cost Rating:			

Scale: Rating of 1-100

- 1 – 20 -Does Not Meet Expectations
- 21-40 -Partially Meets Expectations
- 41-60 -Meets Expectations
- 61-80 -Exceeds Expectations
- 81-100 -Greatly Exceeds Expectations

Appendix I -Playground Mulch, Maintenance Requirements, Weed Control,
and Mowing Equipment

Item I-Playground Mulch

1. Playground mulch for Preschool and Elementary School application is to meet requirements for Head Impact Criteria set forth by the Consumer Product Safety Commission under the American Society for Testing and Materials method ASTM 1292, and the Americans with Disabilities Act requirement for wheelchair accessibility set forth in ASTM standard F1951-99 for the Determination of Accessibility of Surface Systems. Additionally, playground mulch must conform to the particulate sizing standard ASTM F2075-04 where the particle sizing allows the mulch to interlock and form a wood mat that is resistant to wind and rain displacement. Suitability certificate to use the playground mulch for schools shall be provided annually.

Recommended playground mulch is: Tumble Safe, Playground Turf or approved equivalent.

2. Playground mulch maintenance requirements
 - a. Mulch playgrounds once per year by July 31st apply 80 yards of mulch
 - b. Weekly- Inspect and rake high traffic areas (swings, slide landings, etc.)

Item II-Athletic maintenance requirements and weed control

1. Over seed only fields used for Football, Soccer, Baseball, Softball and any high profile sites. Use annual ryegrass on all but the high profile sites where use perennial.
2. Aerate all fields in March and June.
3. Athletic fields mowing height – it is recommended at .5 to 1 inches for the Bermuda fields.
4. Use appropriate pre-emergence herbicides to control summer annual weeds such as crabgrass and goose-grass. Post emergence herbicides for annual grasses and weedy perennial grasses like dallies-grass, nut-grass, and broadleaf weeds will be applied as needed.
5. Percentage of weed control for on our fescue landscaped areas- 80 to 90% control for annual weeds.

Item III- Weed Control

1. For non-over seeded fields appropriate pre and post emergence herbicides should be used to control weeds.
2. On over seeded fields appropriate herbicides should be used to control annual bluegrass and broadleaf weeds.
3. Percentage of weed control for on our fescue landscaped areas- 80 to 90% control for annual weeds.

Item IV- Type of mower

Reel mower use on all athletic fields - Fields can be mowed with a well maintained rotary mowers only after approved by the Director of Operations and Maintenance, as long as no more than 1/3 of the leaf height is removed and thus no clippings should be visible three days after mowing, if present the clippings should be removed.

Sub-Contractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned contractor verifies' its compliance with O.C.G.A.

§ 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ on behalf of Dalton Public Schools has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal E-Verify User Identification number: _____

Date of Authorization: _____

Name of Sub-Contractor: _____

Legal Address of Business: State: _____

Zip code: _____

Name of Public Employer: Dalton Public Schools Board of Education

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____ in _____
(Day) (Month) (Yr.) (City) (State)

Signature of Authorized Officer or Agent: _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ___ DAY OF _____ 20__

Notary Public

My Commission Expires:

Sub-Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with

O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for and _____ on behalf of Dalton Public Schools Board of Education has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A. §13-10- 91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to _____.

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal E-Verify User Identification number: _____

Date of Authorization: _____

Name of Sub-Sub Contractor: _____

Legal Address of Business: State: _____

Zip code: _____

Name of Public Employer: Dalton public Schools Board of Education

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ In _____
(Day) (Month) (Yr.) (City) (State)

Signature of Authorized Officer or Agent:

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 20____.

Notary
Public

My Commission Expires: