



**DALTON PUBLIC SCHOOLS**

PURCHASING DEPARTMENT

REQUEST FOR BID

FOR

Dump Truck Bid

Maintenance and Operations Department

2018-2019 DALTON PUBLIC SCHOOLS

Maintenance & Operations Dump Truck Bid

BID NUMBER (#0019 M & O Dump truck bid)

ISSUED September 27, 2018

Bid opening October 5<sup>th</sup> 2018 11:00 a.m.

412 S Hamilton St, Dalton, Ga 30720

## Invitation to Bid

To: All Bidders

The Dalton Public School System invites you to bid a dump truck for the Maintenance and Operations Department, 412 S Hamilton St., Dalton, Ga 30721. Bid prices quoted shall remain effective until **October 15<sup>th</sup>, 2018**. *The prices in this bid supersede any other quote given to Dalton Public Schools to date on the same items.*

Responses to this Invitation to Bid shall be submitted in a sealed envelope marked “**(#0019 M & O dump truck bid.**” Bids may be mailed or delivered to the Dalton Public School System, Maintenance and Operations Dept., 412 S. Hamilton St, P.O. Box 1408, Dalton, Georgia 30722-1408 or hand delivered to the Purchasing Department prior to bid opening time.

Bids will be opened at the Dalton City Schools, Maintenance and Operations Office, First Floor Conference Room, 412 S Hamilton St., Dalton, Ga 30721 on **October 5th, 2018 @ 11 AM.**

Bidders are required to use the enclosed specifications' forms. They are instructed to read carefully all items, conditions and specifications in this letter and the attached pages before completing their bid.

The Dalton Public School System reserves the right to accept or reject any and all bids, and to waive any irregularity in bids received to award the entire bid to one vendor or to make awards by groups or line items, whichever is in the best interest of the Dalton Public School System.

Any questions concerning this bid may be forwarded to:  
[rusty.lount@dalton.k12.ga.us](mailto:rusty.lount@dalton.k12.ga.us)

Your interest and participation are solicited and appreciated.

Sincerely,

Rusty Lount  
Director of Operations  
Dalton Public Schools

## **General Terms and Conditions**

1. Bids should be mailed in ample time to assure delivery prior to the bid opening date and time.

Mailing Address:

Dalton Public School System  
412 S Hamilton St.  
P.O. Box 1408  
Dalton, Georgia 30722-1408

2. Bids may be hand delivered to the Maintenance and Operations Department, Dalton Public School System prior to bid opening time.

3. Bids must be on the specifications forms provided within this Invitation to Bid, sealed within an envelope marked as shown in the cover letter.

4. No awards of any kind are made at the time of the bid opening. A copy of the bid tabulations and/or the awards will be available upon request for any vendor who submitted a bid. This information may be obtained after the bid has been awarded.

5. Bids must be submitted based on a dump truck for use by the Maintenance & Operations Department at Dalton Public Schools.

6. All Vendors must be within 200 miles of Dalton Ga for Dalton Public Schools' personal to pick up the vehicle. Dalton Public Schools personnel will not meet vendors beyond 200 miles. Vendor beyond 200 miles must arrange for delivery. All fee associated with delivery regardless of distance from Dalton Georgia must be included in the vendor's bid.

7. Bid submitted must include any and all freight and handling costs. The Dalton Public School System will pay no additional charges.

8. The bidder's and manufacturer's representative's responsibilities to Dalton Public School include, but are not limited to, handling any problems with products supplied and any necessary instruction on use and upkeep.

9. When an article of particular make or trade name is specified, it is meant to establish a quality standard and is not intended to eliminate competing articles of equal quality. Bidders are at liberty to quote on substitutions provided complete specifications are included with the bid. Vendor is also required to describe all exceptions to our specifications and include a color photo. We need the URL for the manufacturer website for the product listed. If no substitutions are indicated, it will be assumed the quotations are based on our specifications.

10. Time of delivery is a part of this consideration and must be stated in definite terms and must be adhered to completely. Delivery must be complete on or before the specified date. Items will not need to be received on site before **October 5<sup>th</sup> 2018.**

11. No partial payment will be made. The total amount of each purchase order will be paid only after the complete order has been received in good condition. The final inspection and approval must be made by an authorized representative of the Dalton Public School System.

12. The bidder, by submitting their bid, certifies that to the best of their knowledge, neither they nor any of their suppliers discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin.

13. Dalton Public Schools has the right to award the entire bid to one vendor or to separate the bid and order by line item. Dalton Public School System reserves the right to reject any or all bids. We will do whatever is in the best interest of the school system.

**BIDDERS DECLARATION**

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications. That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the installer must have million dollar general liability policy, proof of workers compensation on all workers, and proof of vehicle insurance that covers all vehicles on school property and proof of all insurances must be included in the bid.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **October 5<sup>th</sup>, 2018** but may not be withdrawn after such date and time.

That the Dalton Public School System reserves the right to reject any or all bids and to accept that bid in full, in part, or by line item which will, in its opinion, best serve the public interest. The Dalton Public School System reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the Dalton Public School System has the right to make any inquiry or investigation they deem appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

**BIDDER:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**AFFIX CORPORATE SEAL (If Applicable)**

**CERTIFICATE OF NON-DISCRIMINATION**

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidders' non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the Dalton Public School System. The bidders may be declared, by the school system, ineligible for further contracts with the Dalton Public School System until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

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**BIDDER**

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**SIGNATURE**

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**TITLE**

**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the bid:

**STATE OF**

**COUNTY OF**

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**Owner, Partner or Officer of Firm**

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**Company Name, Address, City and State**

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the Dalton Public School System, or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the Dalton Public School System, or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

**FIRM NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**TITLE** \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

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**NOTARY PUBLIC**

**STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT**

***THIS AFFIDAVIT IS TO ACCOMPANY THE BID***

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1% per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 10 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

Firm Name \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public



CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Dalton Public Schools has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Dalton Public Schools, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Dalton Public Schools at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Contractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Printed name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public  
My Commission Expires:  
\_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

**DALTON PUBLIC SCHOOLS**  
**Operations Department**  
**Dumper truck bid**

**Specifications**

- Color photo and complete description to accompany each item bid other than example.
- URL for manufacturer website for product listed that is different from example.
- Location where vehicle can be viewed within 200 miles of Dalton, GA or sample provided to Dalton at vendor cost (and returned at vendor cost) if vehicle is not in use within 200 miles of Dalton,
- Vehicle must be available for pick up or delivered the Maintenance and Operations Dept. no earlier than **October 5th, 2018 and on or before October 15<sup>th</sup>, 2018.**
- Price to be effective until **October 15<sup>th</sup>, 2018.**
- Price quoted **supersedes** any other quote given to DPS to date on same items,

**DUMP TRUCK**

GENERAL CONDITIONS

DESCRIPTION – Dump truck

Truck odometer must state vehicle has between 50,000 and 200,000 miles

Dump Truck must have a diesel engine

Dump truck must the following

- a. Minimum of a 14 foot dump bed
- b. Minimum of 24 inch sides, not to exceed 30” sides
- c. Minimum of 24” rear Door/gate, not to exceed 30” rear door/gate
- d. Tarp system to secure debris
- e. PTO with a minimum of a 12 ton hoist
- f. Underbody boxes on both sides of the vehicle
- g. HVAC system
- h. Trailer Hitch with 7 way plug
- i. Power steer
- j. Power brakes
- k. AM/FM radio
- l. Manuel or automatic transmission is acceptable.
- m. New or Used Vehicle is acceptable.

VEHICLE TITLE TRANSFER AND OWNERSHIP ASSURANCE

1. Seller to provide a vehicle title acceptable to the Department of Motor Vehicles for registration and operation of the vehicle in the United State of America, State of Georgia, and City of Dalton.
2. Title must be free and clear of all liens and encumbrances having no exceptions to the correct ownership and transfers of chain of the title in a manner such that Dalton Public Schools may file and obtain a Vehicle title without exception through the Department of Motor Vehicles.
3. Salvage vehicles and/or titles will NOT be accepted.

# BID FORM

Name of Company Bidding \_\_\_\_\_

Contract Person: \_\_\_\_\_

Contact Phone # \_\_\_\_\_

Please record your pricing below to include pricing for each building and a total project bid price as part of your submittal:

Dump Truck New or Used

Bid Amount \_\_\_\_\_

All items will be ordered by purchase order.