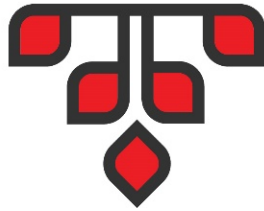




# Dalton Public Schools



**DALTON PUBLIC SCHOOLS**  
MAINTENANCE DEPARTMENT

REQUEST FOR PROPOSAL FOR:

## **DPS 2018-19 Waste Service and Disposal**

For  
2018-2019 DALTON PUBLIC SCHOOLS

BID NUMBER:  
(BID # 0013 DPS 2018-19 Waste Service and Disposal)

ISSUED MAY 14th 2018

Proposal Opening: JUNE 11, 2018 -11:00a.m.

**REQUEST FOR PROPOSAL**

**May 14, 2018**

## Invitation to Bid

To: All Bidders

The Dalton Public Schools System invites you to submit a Proposal for waste services and disposal.

Responses to this Invitation to Bid shall be submitted in a sealed envelope marked “**Bid No. 0013 2018-19 Waste Service and Disposal**” Bids may be mailed to the Dalton Public School System, Maintenance and Operations Department, 412 S. Hamilton St., Dalton, Georgia 30720 or hand delivered to the Maintenance and Operations Department prior to bid opening time.

Bids will be opened at the Dalton City Schools Maintenance and Operations Dept. 412 S Hamilton St., Dalton, Ga 30720, on **JULY 11, 2018 @ 11 AM.**

Bidders are required to use the enclosed specifications’ forms. They are instructed to read carefully all items, conditions and specifications in this letter and the attached pages before completing their bid. *The prices in this bid supersede any other quote given to Dalton Public Schools to date on the same items.*

The Dalton Public School System reserves the right to accept or reject any and all bids, and to waive any irregularity in bids received to award the entire bid to one vendor or to make awards by groups or line items, whichever is in the best interest of the Dalton Public School System.

Any questions concerning this bid may be forwarded to:  
[Rusty.lount@dalton.k12.ga.us](mailto:Rusty.lount@dalton.k12.ga.us)

Your interest and participation are solicited and appreciated.

Sincerely,

Rusty Lount  
Director of Operations

## General Terms and Conditions

1. Bids should be mailed in ample time to assure delivery prior to the bid opening date and time.  
Mail to: Dalton Public Schools  
Attn: Maintenance and Operations  
412 S. Hamilton St., Dalton, Ga 30721
2. Bid proposals may be hand delivered to the Maintenance and Operations Department, Dalton Public School System prior to bid opening time.
3. Bids must be on the specifications forms provided within this Invitation to Bid, sealed within an envelope marked as shown in the cover letter.
4. No awards of any kind are made at the time of the bid opening. A copy of the bid tabulations and/or the awards will be available upon request for any vendor who submitted a bid. This information may be obtained after the bid has been awarded.
5. Proposals are due by **June 11, 2018**, and will be opened on that day at **11:00 a.m.** at the Dalton Maintenance and Operations Dept., 412 S Hamilton St., Dalton, Georgia. Proposals which are not received at the time, date, and place of the opening of proposal will not be accepted. The public is invited to attend the opening.
6. The Dalton Public Schools is not liable for any cost incurred by contractors in responding to this Request for Proposal.
7. Upon acceptance, the contractor agrees to furnish the service upon which the prices are quoted at the price specified and the designated locations. All prices, cost, and conditions shall remain firm and valid.
8. The service agreement will start on July 1, 2018 and will expire on June 30, 2019, at which time the school districts may choose to continue the RFP price with the awarded company for up to four individual one year renewals as long as the unit price remains the same. In addition, Dalton Public schools reserves the right to re-bid the service agreement in any given year.
9. Time of delivery is a part of this consideration and must be stated in definite terms and must be adhered to completely. Delivery must be complete on or before the specified date. Dumpsters will not need to be received on site before June 30, 2018. All Dumpsters must be installed by July 16, 2018.
10. Waste service invoicing will be billed monthly and paid monthly. Payment for services will be made by submitting invoice for previous months picked up, on the first working day of following month; payment will be made within 30 days of approval. All invoices received may require approval. Approval of invoices must be made by the Director of Operations or designated representative of the Dalton Public Schools.

11. The detailed requirements set forth in this RFP are mandatory. Failure by a contractor to respond to a specific requirement may result in disqualification. The Dalton Public Schools reserves the right to accept or reject any or all proposals.
12. Deviations and exceptions from terms, conditions or specifications shall be described fully by contractor. In the absence of such statement, the proposal shall be accepted in strict compliance with all terms, conditions, and specifications.
13. Enclose with this proposal, a brief company history and a list of references. Submit at least three commercial references. All vendor vehicles and methods of disposal are required to meet all regulations set forth by the Whitfield Solid Waste Authority. The landfill dump fees will be paid by the hauler.
14. All participants shall enclose with proposal, proof of General Liability Insurance, a minimum of \$1,000,000.00 plus a complete Workman's Compensation verification. Please include current policies regarding the operation of vendor vehicles.
15. The successful contractor shall be under a sixty day review. If Dalton Public Schools is not satisfied with service in any sixty day calendar day period, the service shall be terminated. Notice will be executed by registered mail in that event
16. Garbage shall be picked up on a daily basis according to the established schedule including in this Request for proposal. The price submitted to the school system will be all inclusive.
17. The service will not come at hours of 7:15 a.m. to 8:30 a.m., and between 2:30 p.m. and 4:00 p.m. Dumpsters of a clean and maintained manner will be provided by the successful vendor. The container will be closed type with side doors. The quantities and sizes of containers needed are enclosed.
18. No open top dumpsters will be allowed for servicing the school campuses for lunch garbage and trash removal with the exception of one 30 yard dumpster at the maintenance entrance of Dalton High School and one 30 yard dumpster located at the maintenance and operations facility. All equipment needed and frequency of service is noted in the established schedule provided in this request for proposal. Special consideration will be given for open tops on short term projects.
19. The frequency of collection at school locations will be daily pickups during the school year, Monday through Friday and for five days before school begins and five days after school is out. One pickup weekly during summer vacation at all locations. Blue Ridge school will require daily pickups all year round, Monday through Friday. Additional facilities also require pickups as listed in the frequency schedule including in this Request for Proposal. See service schedule included in this Request for Proposal for number of collections and frequency for bidding purposes.

20. Pick up of garbage should occur the first Monday Thru Friday following holidays or short weeks as indicated by the School Calendar in this packet.
21. The service provider is responsible for the safety and secure removal of waste from Dalton Public Schools' facilities. In the event waste is discharged, the service provider will provide immediate cleanup including but not limited to trash removal, pressure washings, and containment as needed.
22. Provide a cost for additional units in case adjustments must be made during the fiscal year period.
23. Dalton Public Schools is participating with the Whitfield Solid Waste Authority in a recycling program in an effort to minimize waste that is carried to the local landfill. A current pricing schedule for waste disposal should be obtained from the Whitfield Solid Waste Authority. Please verify all pricing information provided for accuracy and bid submittals.
24. The bidder, by submitting their bid, certifies that to the best of their knowledge, neither they nor any of their suppliers discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin.
25. Dalton Public Schools is an equal opportunity employers and tax-exempt organization. The prices quoted should not include state sales tax.
26. All addendum(s) to this RFP can be obtained from the Dalton Public schools' website at [Daltonpublicschools.com](http://Daltonpublicschools.com) and will be available on or before 72 hours prior to the bid date. Please be sure to check the website prior to bid submittal.
27. **DISQUALIFICATION:** The Owner reserves the right to disqualify proposals, before or after opening, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Contractors. Owner reserves the right to disqualify proposals submitted with all the requested documentation completed or subcontractors listed on proposal form.
28. **AWARD:** The proposals shall be evaluated in accordance with the evaluation criteria set forth in this Request for Proposals (RFP). Subsequent to the opening of the sealed proposals, discussions may be conducted by the Owner with responsible vendors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification to assure full understanding of and responsiveness to the solicitation requirements. Vendors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals; and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers. Owner reserves the right to reject the proposal of a vendor who has previously failed to perform properly or complete on time, contracts of a similar nature, or the proposal of a Contractor who, in the sole opinion and discretion of the Owner is

not in a position to perform the contract, or whose name appears on the United States Comptroller General's List of ineligible Contractors. Owner reserves the right to waive technicalities, to accept or reject any and all proposals and to waive any irregularity in proposals received, to award the entire proposal to one vendor or to multiple vendors or to make awards by group or location, whichever is in the best interest of the Owner.

## 29. Award Ceritera

Phase I -The Award Committee will screen each proposal for completeness to ensure that all mandatory requirements are addressed satisfactorily. All proposals that satisfy these requirements will be evaluated in Phase II.

Phase II -In this phase, the Award Committee will evaluate the quality and completeness of each technical proposal as it addresses each requirement of the RFP. A rating will be assigned to each technical requirement based on a point system. Additionally, cost will be factored into the evaluation process.

The resulting technical and cost proposal scores will be calculated in order to identify the apparent successful Contractor.

If additional information is needed to interpret these specifications, please contact Rusty Lount, Director of Operations for Dalton Public Schools, at (706) 876-4082.

Regards,

Rusty Lount  
Director of Operations  
Dalton Public Schools

**Dalton Public Schools – Waste Service and Disposal Bid Form 2018-19**

Company \_\_\_\_\_

Address \_\_\_\_\_

Representative \_\_\_\_\_

Phone # \_\_\_\_\_

Date \_\_\_\_\_

**Dalton Public Schools Annual Contract Price** \_\_\_\_\_

Extra pick charges for front load containers, list per each pickup

2 yard front load containers \_\_\_\_\_

4 yard front load containers \_\_\_\_\_

6 yard front load containers \_\_\_\_\_

8 yard front load containers \_\_\_\_\_

30 yard containers \_\_\_\_\_

- All fees must be included in the total amount(example of some fees: fuel, environmental fees, delivery fees removal fees, solid waste management fees)
- No rate increases of any type are aloud during the one year contract term.

Signature of person authorized to sign this request for proposal \_\_\_\_\_

Company Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date \_\_\_\_\_

**DALTON PUBLIC SCHOOLS  
SCHOOL CALENDAR  
2018-2019**

Beginning June 1, 2018.....Pre-registration for All New Students –  
DPS Enrollment Center  
101 N. Thornton Ave., (706) 876-4000

Wednesday - Friday, Aug. 1-3.....Professional Learning

Monday, August 6.....Professional Learning

School Orientations: Middle School – Morning  
Elementary Schools - Afternoon

Tuesday, August 7..... First Day of School

Monday, September 3.....Labor Day Holiday

Friday, October 5..... Student Holiday/Staff Professional Learning Day

Monday, October 8..... Staff & Student Holiday

Monday - Friday..... Thanksgiving Holidays  
November 19-23

Friday, December 21..... Winter Holiday Begins for Staff & Students

End First Semester (90 days)

Monday, January 7..... Student Holiday/Staff Work Day

Tuesday, January 8..... Classes Resume for Students after Winter Holidays

Monday, January 21 ..... Staff & Student Holiday

Friday, February 15..... Student Holiday/Staff Professional Learning Days

Monday, February 18 ..... Mid-Winter Holiday

Monday-Friday, April 1-5..... Spring Holidays

Friday, April 19 ..... Staff & Student Holiday

Friday, May 24 ..... \*\*Last Student Day of School  
Early Dismissal for Students  
\*\*High School Graduations

\*\*End Second Semester (90 days)

Monday, May 27..... Memorial Day Holiday

Tuesday-Thursday, May 28-30.....Staff Professional Learning Days

Friday-Tuesday, May 31-June 4.....Staff Professional Learning Make-Up Days

1st Semester - 90 days  
2nd Semester - 90 days

\*School Make-Up Days will be used as school days in the event days are missed due to weather/emergencies. Otherwise, these days will be student/staff holidays.

\*\* Graduation date and the last day of school can be affected by make-up days

**DPS SCHOOL CALENDAR  
LBOE APPROVED 2/12/2018  
2018 – 2019**



## DALTON PUBLIC SCHOOLS

### Operations Department

Billing address: 412 South Hamilton Street, Dalton, GA. 30720

### School/site waste removal container size and frequency schedule

101 Building	101 N Thronton Ave. Dalton, Ga 30720	2 yard^
201 Building	201 E Fredrick St Dalton, Ga 370721	6 yard^
Blue Ridge School	100 South Bogle Street Dalton, Ga 30721	6 yard+ 2 yard+ for pulper*
Brookwood School	501 Central Avenue Dalton, Ga 30720	8 yard^
City Park School	405 School Street Dalton, Ga 30720	8 yard^
Dalton High School	1500 Manly Street Dalton, Ga 30720	6 yard for pulper*^, 8 yard^ roll back“
Dalton Middle School	1250 Cross Plains Trail Dalton, Ga 30721	6 yard^ 6 yard^ for pulper*
Fort Hill Complex	104 Fort Hill Terrace Dalton, Ga 30721	6 yard^
Harmon Field	516 West Crawford Dalton, Ga 30720	2- 8yard#
North Star	307 South Fredrick St. Dalton, Ga 30721	6 yard^
Operations Building	412 South Hamilton Street Dalton, Ga 30720	6 yard@ roll back“
Park Creek School	1500 Hale Bowen Drive Dalton, Ga 30721	6 yard^
Roan School	1116 Roan Street Dalton, Ga 30721	8 yard^
Westwood School	708 Trammell Street Dalton, Ga 30720	6 yard^
Westwood School-PK	Richardson Street	2 yard^

\* - **modified for pulper**- equipped with wheels welded onto the bottom and modified top for pulper chute to fit in

## **Frequency-**

^ - picked up daily for school year and five days before and five days after teachers, once weekly during summer and school breaks on Thursdays- Approximately 200 pickups

+ - one site will be picked up daily during the school year and daily all summer- Approximately 260 pickups

# - picked up weekly during football and soccer seasons- Approximately 20 times a year

“ - picked up on call in basis- Approximately 15 times a year

@ - pick up one day weekly( suggest Wednesday) year round 52 times

**BIDDERS DECLARATION**

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications. That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the installer must have million dollar general liability policy, proof of workers compensation on all workers, and proof of vehicle insurance that covers all vehicles on school property and proof of all insurances must be included in the bid.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **June 11, 2018 @ 11:00 AM**, but may not be withdrawn after such date and time.

That the Dalton Public School System reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The Dalton Public School System reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the Dalton Public School System has the right to make any inquiry or investigation they deem appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

**BIDDER:**

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

**AFFIX CORPORATE SEAL (If Applicable)**

**CERTIFICATE OF NON-DISCRIMINATION**

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidders' non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the Dalton Public School System. The bidders may be declared, by the school system, ineligible for further contracts with the Dalton Public School System until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

**BIDDER**

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**SIGNATURE**

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**TITLE**

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**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the bid:

**STATE OF**

**COUNTY OF**

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**Owner, Partner or Officer of Firm**

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**Company Name, Address, City and State**

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the Dalton Public School System, or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the Dalton Public School System, or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

**FIRM NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**TITLE** \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

**NOTARY PUBLIC**

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**STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT**

***THIS AFFIDAVIT IS TO ACCOMPANY THE BID***

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1% per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 10 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

Firm Name \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public

\_\_\_\_\_

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Dalton Public Schools has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Dalton Public Schools, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Dalton Public Schools at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Contractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Printed name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public  
My Commission Expires:

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

**Sub-Contractor Affidavit under O.C.G.A. § 13-10-91(b)(3)**

By executing this affidavit, the undersigned contractor verifies' its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of \_\_\_\_\_ services under a contract with and \_\_\_\_\_ on behalf of Dalton Public Schools has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal E-Verify User Identification number: \_\_\_\_\_

Date of Authorization: \_\_\_\_\_

Name of Sub-Contractor: \_\_\_\_\_

Legal Address of Business: State: \_\_\_\_\_

Zip code: \_\_\_\_\_

Name of Public Employer: Dalton Public Schools Board of Education

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ in 20\_\_\_\_\_  
(Day) (Month) Yr.)

Signature of Authorized Officer or Agent: \_\_\_\_\_

Printed Name and Title of Authorized Agent: \_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

Notary Public



My Commission Expires:

**DALTON PUBLIC SCHOOLS**

**STATEMENT OF QUALIFICATIONS FOR CONTRACTOR**

This Statement of Qualifications for Contractor is submitted by \_\_\_\_\_ ("Contractor") to the Dalton Public Schools ("The Owner").

**INSTRUCTIONS**

All questions must be answered in full, without exception. If copies of other documents will answer questions completely, said documents may be attached and clearly labeled. If additional space is required, additional pages may be attached and clearly labeled.

The Owner will be entitled to contact each and every reference listed in response to this Statement, and each entity referenced in any response to any question in this Statement. The Contractor, by completing this Statement, expressly agrees that any information concerning the Contractor in possession of said entities and references may be made available to the Owner.

Only complete and accurate information will be provided by the Contractor. The Contractor herein warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The Contractor acknowledges that the Owner is relying on the truth and accuracy of the responses contained herein. If the Contractor provides any information herein knowing same to be false, the owner may terminate or rescind any subsequent agreement by and between the Owner and the Contractor and will have such other and further remedies as may be provided by contract, law or equity.

In the event the Contractor has any questions concerning this Statement, same should be submitted to: Rusty Lount, Director of Operations, Dalton Public Schools.

**THIS STATEMENT, ITS COMPLETION BY THE CONTRACTOR, AND ITS USE BY THE OWNER, WILL NOT GIVE RISE TO ANY LIABILITY ON THE PART OF THE OWNER TO THE CONTRACTOR OR ANY THIRD PARTY OR PERSON.**

Names and signatures of persons authorized to sign bids and contracts:

Name	Title	Signature


1. Is any litigation pending against you or your company? If Yes, briefly state the reason why:

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2. How many years have you been in business as a solid waste disposal provider? (Minimum of 5 years required)

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3. List all solid waste management authorities you are now using or have used for the disposal of refuse:

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4. List all other qualifications and any additional information you feel will help evaluate your company as a potential waste service provider for Dalton Public Schools:

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I, the undersigned, hereby certify that the above information is a complete and true statement of the facts.

Signature of person authorized to sign this request for proposal \_\_\_\_\_

Company name: \_\_\_\_\_

Title: \_\_\_\_\_ Date \_\_\_\_\_

**REFERENCES AND PROPOSAL**

List a minimum of three references for projects, which your company has provided waste disposal services that are similar in size to Dalton Public Schools sites.

	<u>Company</u>	<u>Contact</u>	<u>Telephone Number</u>
1	_____	_____	_____
2	_____	_____	_____

3

\_\_\_\_\_

4

\_\_\_\_\_

### Evaluation Criteria for Waste Services RFP

1. All refuse produced by Dalton Public Schools must be delivered and disposed of in coordination with the Whitfield Regional Solid Waste Management Authority. Listing of all Solid Waste Management Authorities contractor currently uses.
2. Provided verification of waste disposal at Whitfield Regional Solid Waste Management Authority if currently using this agency for waste disposal.
3. Proposers Insurance documents: General Liability  
Workman's Comp.  
Automobile
4. In Business for 5 or more years
5. Three references within 50 Miles with contact info Proof of working in school environment  
  
Reference checks:
  - a. Punctual
  - b. Responsive to call backs
  - c. Consistently same driver
  - d. Overall rating on 1-5 scale
6. All forms signed
7. Other Considerations submitted by contractor.
8. Previous experience providing waste disposal services with government entities.

DALTON PUBLIC SCHOOLS AWARD CRITERIA

BID #0013 DPS 2018-19 Waste Service and Disposal

Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

	Highest Rating	Rating	Total
Total Proposal Cost:	40		
Technical Requirements:			
- Insurance documentation provided:	5		
- Litigation:	10		
- Company history and completeness:	10		
- Quality of service from references	10		
- Experience in maintaining contracts the size of Dalton Public schools	10		
- Completeness of all documents provided	10		
- Additional considerations submitted by contractor:	5		
Total Score Including Technical and Cost Rating:			

Scale: Rating of 1-100

- 1–20 -Does Not Meet Expectations
- 21-40 -Partially Meets Expectations
- 41-60 -Meets Expectations
- 61-80 -Exceeds Expectations
- 81-100 -Greatly Exceeds Expectation